



# Office of the City Clerk

Weekly Report – for Week Ending February 9, 2018

## OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

### Elections

Staff distributed voter registration stands and forms to citywide departments with public facing counters. In addition to all Libraries and all Recreation and Park locations, 16 other departments have been supplied with the displays. Over 7,000 voter registration forms have been distributed, including over 2,000 bilingual forms.



Staff helped facilitate a mock election for the Girls in Politics event on Saturday, for parents and girls in CD11.

### *Neighborhood Council (NC) Elections*

Staff held the first of 9 Regional NC Election Workshops at the monthly Los Angeles Neighborhood Council Coalition meeting Saturday, February 3. Staff provided attendees, representing over 46 NCs, an overview of the upcoming 2019 NC Election process and gathered detailed feedback on a variety of election processes, including online voting and the candidate filing process.



The next NC election workshop will be held at the Marvin Braude Constituent Service Center on Monday, February 12.

The City Clerk has agreed to conduct up to three NC Subdivision Elections in May and June. Staff is currently developing a budget and report for the Health, Education, and Neighborhood Council Committee and will be working closely with the Department of Neighborhood Empowerment on developing election procedures.

### Business Improvement Districts (BIDs)

BID analysts met with CD13 this week regarding the proposed Echo Park BID formation and contract extension for its consultant.

Celtis Ventures has been selected as the LA BID Public Information Campaign consultant.

Staff prepared billing this week for 233 City-owned parcels for 25 BIDs in the amount of \$982,621.

Renewal petitions and data were reviewed this week for the Chatsworth BID, the Arts District Los Angeles BID (currently at 25% of the 51% required), the Hollywood Media BID expansion, the Leimert Park BID, the Lincoln Heights BID and the Historic Downtown BID expansion, as well as the Hollywood Entertainment District/Sunset and Vine BID renewal and merger.



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## **Neighborhood Council (NC) Funding Program**

The NC Funding Program released new Policies & Guidelines to the NC system which are effective as of February 1. NCs are invited to provide any questions, comments and/or concerns in writing via a hyperlink found at the end of the document. NC alliances and coalitions are each receiving a brief presentation on the new policies and guidelines starting with the Valley Alliance of NCs on February 8.

The Office of the City Clerk will be participating in the Department of Neighborhood Empowerment (DONE) Funding Equity meetings along with the Board of Neighborhood Commissioners and members of the NC Budget Advocates. The goal of these meetings is to develop funding recommendations for annual appropriations to the NCs as they continue to form and subdivide.

## **Systems**

Staff is preparing for the semi-annual data disaster recovery exercise this weekend. The exercise will simulate a power outage between City Hall and the Piper Tech building. Databases and applications will be restored from backup storage to ensure that no data is lost during an outage.

The development of the Neighborhood Council Pollbook application has been completed. Beta testing will begin by March 1.